

## OBJECTIVE

Looking for consultancy positions which utilise a unique range of experiences, skills and education. Having a passion for indigenous development with a broad and varied professional portfolio to empower and further the cause of indigenous peoples across Australia with a strong academic and research background.

## PROFILE

Currently self-employed as a consultant coming from a company where I delivered and empowered trainees across Australia in the aged and disabilities health sector. This included empowering Aged Care service providers through the development of plans to increase service, developed robust Quality Management Systems and build staff capacity throughout the organisation.

Proven practical experience in online learning development, implementation, teaching, and research across a medium sized tertiary institution. Ability to manage change, influence stakeholders and institute eLearning methodologies both from a teaching and learning perspective across all levels of an organization. Experience consulting and advising information communication technology (ICT) strategies both internally and externally throughout New Zealand to influence and foster eLearning best practice for institutions and nationally.

Current and up-to-date experience in disabilities support and client management.

### Specialties:

- Indigenous Development
- Teaching and Learning
- eLearning and eTeaching
- Social Networking tools within education

## SKILL SUMMARY

- Currently working in Disabilities Support
- Six months as a trainer and assessor in a capacity building Registered Training Organisation
- One year as an Instructional Designer for a Payroll and HR software company
- Six years classroom experience both face-to-face and via eLearning
- One year leading and managing the Computer Studies department
- One and a half years as Chair of the Science Academic Discipline Group leader
- Three years experience as union branch chair and one year executive council
- Two years experience advising and consulting in a national capacity

## COMPETENCIES

### Technical

- Microsoft Productivity Tools : Microsoft Project, Access, FrontPage and Visio
- Application Software: Proficient in MS Office (MS Word, Excel, PowerPoint)
- Operating Systems: Windows OS; Macintosh OS
- Online Learning and Management Tools: Proficient in WebSol, Netaca 4 Schools, MOODLE, Artna, Intuto Learning Management System
- Social Networking Tools: Proficient in Facebook, Bebo, MySpace, Twitter, YouTube, Audio and Video Blogging, Wiki's, Skype, RSS Feeds, Flickr, Online portfolios, Google Doc's/Mail/Reader/Books, Video Conferencing, GoToMeeting, GoToWebinar, GoToTraining.
- Authoring Tools: AuthorIT, Camtazia, Adobe Elearning Suite (Captive and Soundbooth)
- Payroll Applications: MicrOpay Meridian, MicrOpay Horizon, ConnX, Employee Service Piortal (ESP)
- Specialist Applications: Test Track and Applix iEnterprise.
- Disabilities: CIMS Ability, RosterLive

### Educational/ Professional Qualifications

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| • Introduction to MicrOpay Meridian, Sage Micropay Pty Limited              | Dec, 2009  |
| • Future Leaders 2007, The University of Auckland                           | July, 2008 |
| • Diploma in Tertiary Teaching, Te Wananga o Aotearoa                       | Dec, 2004  |
| • Workplace and Educational Assessing (NZQA 4098), UpSkill New Zealand      | Feb, 2004  |
| • Four Quadrant Leadership Training, Wilfred Jarvis Institute               | Nov, 2003  |
| • Bachelor of Science Degree (Applied Computing), The University of Waikato | Sept, 2003 |

## EMPLOYMENT HISTORY

<b>Self-employed Contractor</b> ( <a href="http://www.haarmz.com.au">www.haarmz.com.au</a> ) <b>Brisbane</b>	<b>May 11 - Current</b>
<b>Training:</b> <ul style="list-style-type: none"><li>▲ Staff development for TAFF employees around the utilisation of technology, blended learning, basic Microsoft Office skills and academic documentation skills and strategies.</li></ul>	
<b>Research:</b> <ul style="list-style-type: none"><li>▲ Submission of a joint research project with Queensland University of Technology to develop a pedagogy model for Aboriginal engagement.</li></ul>	
<b>Development:</b> <ul style="list-style-type: none"><li>▲ Scoping the development of a Kiwi focused daycare centre based around a connection to New Zealand and utilising best practice models of Early Years Education.</li><li>▲ Scoping the development of a pacific centered literacy programme for the Australian prison system.</li></ul>	
<b>Houses with No Steps</b> ( <a href="http://www.hwns.com.au">www.hwns.com.au</a> ), <b>Malabar, Sydney</b>	<b>Nov 09 – Current</b>
<b>Disabilities Support Worker:</b> Residential Disabilities Care in the Emergence Response Transition Programme.	
<b>Directions Australia</b> ( <a href="http://www.directionsaustralia.com.au">www.directionsaustralia.com.au</a> ) <b>Kingsgrove, Sydney</b>	<b>Nov 10 – May 11</b>
<b>Consultant Trainer:</b> Deliver divers training across the health and aged care sector to students of diverse cultures. Capacity building with aged care facilities within remote Aboriginal communities.	
<b>Sage MicrOpay</b> ( <a href="http://www.sagemicropay.com.au">www.sagemicropay.com.au</a> ), <b>Chatswood, Sydney</b>	<b>Dec 09 – Nov 10</b>
<b>Instructional Designer:</b> Create, manage and modify user documentation for Sage MicrOpay software products.	
<b>Te Whare Wananga o Awanuiarangi</b> ( <a href="http://www.wananga.ac.nz">www.wananga.ac.nz</a> ), <b>Whakatane, New Zealand</b>	<b>Feb, 05 – Jul 09</b>
<b>Lecturer:</b> Computing, Teacher Training (K12), Online Learning, Business Studies, Environmental Studies, Foundation Science, Foundation Numeracy, and Nursing	
<b>Chair Science Academic Discipline Group (ADG):</b> Lead and manage academic process for Science ADG	<b>Jan, 08 – Jun 09</b>
<b>Head of Computing Studies:</b> Lead and manage the Computing Studies Department	<b>Jul, 06 – Dec 08</b>
<b>Te Aranga Trust, Rotorua, New Zealand</b>	<b>Jan, 04 – Dec 06</b>
<b>Board Member/Facilitator:</b> Trust Governance; Develop and deliver cultural workshops around New Zealand	
<b>Te Wananga o Aotearoa</b> ( <a href="http://www.twoa.ac.nz">www.twoa.ac.nz</a> ), <b>Rotorua, New Zealand</b>	<b>Sept, 03 – Feb 05</b>
<b>Computing Tutor:</b> Deliver and resource the National Certificate in Computing Level 4	
<b>Emergency Management Systems, Rotorua, New Zealand</b>	<b>2001 – 2003</b>
<b>Security Officer</b>	
<b>New Zealand Post, Rotorua/Hamilton, New Zealand</b>	<b>1999 – 2002</b>
<b>Mail Officer</b>	
<b>Statistics New Zealand, Rotorua, New Zealand</b>	<b>Feb, 01 – Mar 01</b>
<b>Census Enumerator</b>	

## PROFESSIONAL EXPERIENCE

<b>Indigenous Studies Research Network</b> ( <a href="http://www.isrn.qut.edu.au">www.isrn.qut.edu.au</a> ), <b>Queensland University of Technology, Brisbane</b>	<b>May 11 - Current</b>
<b>Member:</b> Mentor Aboriginal students within the Queensland University of Technology.	
<b>Houses with No Steps</b> ( <a href="http://www.hwns.com.au">www.hwns.com.au</a> ), <b>Sydney</b>	<b>Nov 09 – Current</b>
<b>Disabilities Support Worker:</b> Residential Disabilities Care in the Emergence Response Transition Programme. Responsibilities include day-to-day care of disabled clients; personal care, medication administration and client case management.	
<b>Pacific Unity</b> ( <a href="http://www.pacificunity.org">www.pacificunity.org</a> ), <b>Sydney and Brisbane</b>	<b>Mar 11 - Current</b>

Committee Member – Sponsorship and Marketing: Committee member in charge of sponsorship and marketing for the Pacific Unity festival, entails pitching the Pacific Unity concept to potential sponsors, working with sponsors and the media to market and advertise the festival, making funding applications to businesses and government, networking to further the Pacific Unity cause.

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**Directions Australia** ([www.directionsaustralia.com.au](http://www.directionsaustralia.com.au)) **Kingsgrove, Sydney**

**Nov 10 – May 11**

**Consultant Trainer:** Training to diverse learners of many different cultures across Australia. Training delivered in Home and Community Care, Disabilities Care, OH&S and Staff Inductions. Capacity building across the Aged Care sector specializing in Aboriginal engagement and development. Involved in the digitisation of training across the curriculum into online learning for second chance adult learners.

**Highlights:**

- Teaching and engaging with remote Aboriginal peoples,
- Being adopted by the Arnhem people of the Northern Territory and being given the honor of an Aboriginal skin name, first and surname.
- Securing a Government contract for the company which would be the model for Aboriginal Aged Care Quality Management Systems development.

**Technologies Used:** WiseNet, Confluence, Moodle, and Mahara.

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**Sage Micropay** ([www.sagemicropay.com.au](http://www.sagemicropay.com.au)), **Chatswood, Sydney**

**Dec 09 – Nov 10**

**Instructional Designer:** Create, manage and modify user documentation for Sage Micropay software products. These include software user guides; train the trainer guides; course workbooks; best practices guides; frequently asked question documents and software release notes.

Mixed mode/Online learning responsibilities include the design and development of online material for inclusion in teaching modules.

**Technologies Used:** Micropay Meridian, Test Track, Applix iEnterprise, ConnX, AuthorIT, Camtasia, Adobe Elearning Suite, GoToMeeting, GoToWebinar, GoToTraining.

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**Te Whare Wananga o Awanuiarangi** ([www.wananga.ac.nz](http://www.wananga.ac.nz)), **Whakatane, New Zealand**

**Feb, 05 – Jul 09**

**Lecturer:** Computing, Teacher Training (K12), Online Learning, Business Studies, Environmental Studies, Foundation Science, Foundation Numeracy, and Nursing. Responsibilities included designing, developing, implementing, delivering and evaluating courses and programmes; Academic administration (attendance sheets, results recording); Pastoral care for students; Student recruitment and marketing.

Online Learning responsibilities included the design, development, delivery of online lessons in curriculum areas (listed above); Designing, developing, resourcing, and review of Student Learning Management Systems training for students and staff; Facilitating, mentoring eLearning pedagogy sessions for staff; Testing and implementing new eLearning tools and environments; Research and publication of eLearning best practice.

**Chair Science Academic Discipline Group (ADG):** Lead and manage academic process for Science ADG

**Jan, 08 – Jun 09**

Responsibilities included leading a team of five; chairing Science ADG meetings; developing and implementing strategic direction for science within the institution; managing academic process within science; representing science at Academic Sub-Committee meetings.

**Head of Computing Studies:** Lead and manage the Computing Studies Department

**Jul, 06 – Dec 08**

Responsibilities included leading a small team of three, developing and implementing strategic direction for computing within the institution; development and review of all computing programmes; representing computing at senior management meetings; interim manager of the institutions online student management system..

**Highlights:**

- An integral part of the team who developed the first blended learning/mixed mode National Certificate in Computing Level 4 programme in New Zealand
- Presenting and publishing a co-authored paper titled 'Does Culture Count in an Online Environment' at the 2008 WIPCE conference in Melbourne
- Contributing to the writing of the New Zealand eLearning Guidelines and implementing them within the institution
- Migrating the institution from one student learning management system (Netaca 4 Schools) to MOODLE

**Technologies Used:** Microsoft OS, Macintosh OS, WebSol, Netaca 4 Schools, MOODLE, Intuto Student management System, Artena, Facebook, Bebo, MySpace, Twitter, YouTube, Audio and Video Blogging, Wiki's, Skype, Photoshop, Flickr, RSS feeds, Online portfolios, Google Docs/Reader/Books/Mail, Video and Audio Conferencing.

**Te Wananga o Aotearoa – Computing Advisory, Te Awamutu, New Zealand****Jan, 07 - Present**

**Committee Member:** Advise on computing education and online learning. Responsibilities included attending three meetings a year, advising on computing education trends and eLearning trends to the committee, contracted to provide Subject Expert Reports for the institutions stable of computing programmes, develop and review the institutions computing programmes.

**Highlights:**

- Being contracted to conduct the Subject Expert Reports for the New Zealand Qualifications Authority
- Aided in the case for migration to the MOODLE online learning management system within the institution

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**Westpac New Zealand – Advisor, Auckland, New Zealand****Jul, 07 – Present**

**Maori Strategy Advisor:** Advise on strategies and processes for engaging with Maori clients. Responsibilities included the development of a culturally friendly financial literacy programme (Maori, Samoan and Tongan), attending senior management meetings to advise on processes and matters of engagement when dealing with indigenous clients.

**Highlights:**

- Receiving a ten thousand dollar scholarship from Westpac to attend the Future Leaders development programme
- Exposure to corporate business outside of education

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**Tertiary Education Union (TEU), Nationally, New Zealand****Jul, 06 – Jul 09**

(Formally the Association of Staff in Tertiary Education - ASTE)

**Branch President:** Advocate for staff with employment issues throughout the institution. Responsibilities included branch management, consulting with senior management, collective agreement negotiations, providing advice and information for members, representing the branch and institution on national bodies.

**Support Officer (Te Tumu Awhina):** Elected member to represent Maori members of the union nationally.

**Jan, 09 – Jul 09**

Responsibilities included supporting the National Maori President, representing and advocating for Maori members, acting as chair of Te Toi Ahurangi (Maori Committee) in the absence of the National Maori President, setting the strategic agenda for Te Toi Ahurangi.

**Executive Council Member:** Elected member to represent Maori members of the union.

**Jan, 09 – Jul 09**

Responsibilities included attending council meetings, advocating and communicating issues of Maori members, representing the union on national bodies.

**Highlights:**

- Negotiating a Collective Employment Agreement as part of a team during a restructure of the institution
- Working through several restructures within Te Whare Wananga o Awanuiarangi
- Being elected to national positions on the Union
- Being nominated for a position on the New Zealand National eLearning Reference Group

**Technologies Used:** Electronic membership system

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**Te Aranga Trust, Rotorua, New Zealand****Jan, 04 – Dec 06**

**Board Member/Facilitator:** Trust Governance; Develop and deliver cultural workshops around New Zealand. Responsibilities as a board member included setting and implementing strategic direction; contract and financial management. As a facilitator responsibilities included design and delivery of workshops; organization of venues across New Zealand; administration of attendees.

**Highlight:**

- First experience at the governance level of an organization

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**Te Wananga o Aotearoa (www.two.ac.nz), Rotorua, New Zealand****Sept, 03 – Feb 05**

**Computing Tutor:** Deliver and resource the National Certificate in Computing Level 4 (NCC L4). Responsibilities included the delivery, development of resources and review of the NCC L4; integration of blended learning methodologies; academic administration (attendance, results and meetings); student recruitment and marketing;

**Highlights:**

- Inaugural delivery of the National Certificate in Computing Level 4 within the Te Arawa Campus of the institution
- Completed teaching qualifications and refined teaching practice including eLearning methodologies and practices

**Technologies Used:** Microsoft OS, MS Office, MS Project, Visual Basic, HTML.

#### ADDITIONAL INFORMATION

**Hobbies:** Tennis, Travel, Technology and family.

**eLearning Publications and Presentations:**

He Waka Eke Noa 2009 Conference, Rotorua, New Zealand. June 2009.

Workshop: Social Networking in the Classroom – Don't Get Left Behind.

Hamilton-Pearce, J., Laws, M., Werahiko, H. & Wetini, T. (2009). *The new role of the Wānanga Educator – Te kanohi hou o te Techno-Pouako*. eFest: Palmerston North.

Ferguson, S. and Werahiko, H. (2009) *Shaping our own e-Learning future for Māori, by Māori, with Māori: Beyond the Horizon*.

World Indigenous Peoples Conference on Education 2008 (WIPCE), Melbourne, Australia. December 2008.

Paper: Does Culture Count in an Online Environment?

Ferguson, S. and Werahiko, H. (2008). *Does culture count in and e-Learning environment?*. *Journal of Indigenous Issues*. Monash University: Melbourne.

Ferguson, S., Laws, M. & Werahiko, H. (2008) *Nga Kaupapa Maori Arataki mo te eWananga – Maori Guidelines for eWananga: The Student Online Learning and Management System*. New Zealand E-Learning Guidelines.